

# Mongolian Padel Federation - Tenger

## Election Rules

## **1. Scope**

These rules apply to all elections within the Mongolian Padel Federation Tenger (hereinafter referred to as "MPF") and its structural entities.

## **2. Basic Principles, Rights, and Duties of Parties**

2.1 Democratic Principle – According to this principle, election activities of the Federation must be communicated to the public.

2.2 MPF shall adopt its election rules in accordance with the regulations of the International Padel Federation (hereinafter referred to as "FIP").

2.3 If the MPF rules and these rules do not specify otherwise, the rights of the previous elected MPF governing body shall remain in effect until the term of its mandate expires, and it shall continue to operate.

## **3. Election Committee**

3.1 The Election Committee shall oversee and organize the election process, make decisions related to the elections, and monitor election activities.

3.2 Members of the Election Committee must not be members of the executive or governing body of MPF.

3.3 An Election Committee member shall be required to abstain from decision-making if any of the following situations occur:

3.3.1 If they are running for an elected office.

3.3.2 If they are related to or have family ties with a candidate.

3.3.3 If they hold a government office.

3.4 If an Election Committee member fails to comply with the obligations stated in clause 3.3, they will be relieved of their duties and replaced by a new member, appointed by the Election Committee.

## **4. Elections**

Members of the Election Committee are appointed for a term of 4 years.

## **5. Composition**

5.1 The Election Committee will consist of 3 members and will be a part of the internal structure of MPF.

5.2 The Election Committee shall elect its chairperson by a majority vote from among its members.

5.3 If one or more members of the Election Committee are unable to perform their duties due to valid reasons, they will be replaced promptly by a new member.

5.4 If a member is running for election, they are required to inform the committee and ensure a replacement member is appointed without delay to maintain the continuity of the election process.

## **6. Responsibilities**

6.1 The Election Committee is responsible for organizing and overseeing all aspects of the election process. Specifically, the committee will:

6.1.1 Ensure compliance with the MPF rules, these election rules, and other relevant procedures and guidelines.

6.1.2 Verify that the rules align with the regulations of the FIP.

6.1.3 Strictly adhere to the timelines outlined in the election rules.

6.1.4 Disseminate information about candidates and election results to MPF members and, when necessary, to the media and the public.

6.1.5 Organize the election process.

6.1.6 Manage voting, counting, and overseeing the election process.

6.2 MPF is responsible for executing the election organization.

## **7. Decision Making**

Decisions of the Election Committee shall be made by a majority vote of all present members. These decisions will be recorded in the meeting minutes, which will be signed by the chairperson of the Election Committee.

## **8. Eligibility Criteria for Candidates**

8.1 Unless otherwise specified by the FIP or MPF rules, a candidate must meet the following criteria to run for election:

8.1.1 Be a citizen of Mongolia, aged 18 or older, and residing in Mongolia.

8.1.2 Not have a criminal record.

8.1.3 Be involved in any way with policies, finance, or activities related to padel sports.

8.1.4 Specific additional or special requirements may be outlined in MSPF's rules and these election rules based on the particular duties of the office being contested.

8.1.5 The Election Committee shall publish a complete list of eligibility criteria and required documentation for each position in accordance with the timeline set by MPF rules.

## **9. Candidate Nomination**

9.1 A candidate's nomination package must include the following information:

9.1.1 A biography, a recent photograph, and confirmation of meeting the qualifications for the position.

9.1.2 A copy of the national ID card.

9.2 The General Secretary will submit the candidates' nomination materials to the Election Committee for review.

## **10. Verification of Candidates**

10.1 The Election Committee will review the candidate nominations within 3 days of receipt. If additional information is required, they will inform the candidate, allowing an additional 2 days to provide the missing materials. If the candidate fails to submit the required information, their nomination will be declared invalid.

10.2 The Election Committee will make a decision on whether to accept or reject a candidate's nomination within the legal deadline.

## **11. Announcement of Official Candidate List**

The Election Committee shall publish the final list of official candidates no later than 10 days before the election.

## **12. Responsibilities of the Election Committee during the Election**

12.1 The Election Committee will be responsible for:

12.1.1 Verifying eligible voters.

12.1.2 Monitoring the election process during the election meeting.

12.1.3 Counting the votes.

12.1.4 Determining whether a ballot is valid or invalid.

12.1.5 Making decisions on any issues related to the election procedures.

12.1.6 Keeping official records of the election.

12.1.7 Announcing the official election results.

### **13. Ballots**

Under the supervision of the Election Committee, ballots will be designed and printed. The ballots should be easy to understand and facilitate clear expression of votes.

### **14. Voting**

14.1 The chairperson of the Election Committee will explain the voting process to all participants.

14.2 Participants will receive a ballot, cast their vote, and place it in the ballot box.

14.3 After voting, the counting process will begin, and one member of the Election Committee will open the ballot box in front of all present members.

### **15. General Provisions and Dispute Resolution**

15.1 Only members of the Election Committee are allowed to participate in the vote counting process. All procedures will be transparent and observable to the meeting participants.

15.2 The Election Committee will resolve any disputes related to the validity of ballots, vote counting, or election results.

### **16. Invalid Ballots**

16.1 Ballots will be considered invalid in the following cases:

16.1.1 If the ballot lacks an official stamp from the Election Committee.

16.1.2 If the ballot contains marks or annotations other than the candidate's name.

16.1.3 If the ballot is illegible or altered.

16.2 The chairperson of the Election Committee will mark the invalid ballots and sign them, specifying the reasons for invalidation.

### **17. Vote Counting and Announcement of Results**

17.1 The Election Committee will count the ballots and verify their validity. If the number of ballots matches the number of distributed ballots, the vote will be considered valid. If there are more ballots than distributed, the election will be deemed invalid, and the process will start over.

17.2 After counting, the Election Committee will tally the votes for each candidate.

17.3 After finalizing the count, the chairperson will announce the results to all participants.

17.4 If a re-vote is necessary, the chairperson will explain the reason for the re-election.

### **18. Announcement of Final Results**

After the election, the chairperson of the Election Committee will officially announce the election results, and all committee members will sign the minutes to confirm the results.

### **19. Other Provisions**

Any issues not addressed in these rules regarding the election process will be resolved by the Election Committee in accordance with the general guidelines and objectives of MPF rules.

### **20. Effective Date**

These rules will come into effect in July 2024.